

***Rogue Valley International-
Medford Airport***

Tarmac Delay Emergency Contingency Plan

REVISED: February 27, 2026

General

Rogue Valley International-Medford Airport (MFR) has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to MFR's Compliance Coordinator at MFROPS@jacksoncountyor.gov. MFR is filing this plan with the Department of Transportation because (1) MFR is a commercial airport or (2) MFR may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, MFR will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at MFR, and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

MFR has facility constraints that limit its ability to accommodate diverted flights and/or maintain the safety of operations and strongly encourages aircraft operators to contact MFR for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include:

- Limited number of aircraft parking positions that will accommodate multiple aircraft types.
- Inability to accommodate, park, or service certain aircraft types at terminal gates. (Commercial Airplane Design Group III and larger with a seating capacity more than 150 passengers are strongly discouraged.)
- Limited airline station personnel and hours of operation.
- Limited hours of local air traffic control facilities (operates 0600 to 2100 local).
- Limited hours of operation and fuel capacity. (Fueling provided by FBO.)
- No international processing facilities. CBP officials must respond from outside the area.

Airport Information

Name of Airport: *Rogue Valley International-Medford Airport (MFR)*

Name and title of person preparing the plan: *Operations Compliance Coordinator*

Preparer contact number: *541-776-7228*

Preparer contact e-mail: MFROPS@jacksoncountyor.gov

Date of original submission of plan: *June 7, 2012*

Date of update and resubmission: *April 25, 2017*

Date of update and resubmission: *June 28, 2022*

Date of update: *February 27, 2026*

Airport Category: *Small Hub*

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact MFR Operations at 541-941-0911.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

MFR owns and maintains, but does not operate, the following ground service equipment that is available for use by trained Airline personnel at MFR to service their flights:

- Passenger boarding bridges at gates 4 and 5 (accommodates CRJ*; EMB; A319/320; B737 aircraft).
*CRJ aircraft cannot use boarding bridge at gate 4, but can be serviced on ground

MFR does not own or operate any of the mobile ground service equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, MFR personnel are not trained to assist in the deplanement of passengers using ground support equipment. Upon request, MFR may provide a list of Airline, FBO or other tenants who may have the necessary equipment and personnel to safely deplane passengers as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number noted previously.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The gates at MFR are under common use agreements with the air carriers and are controlled by MFR. MFR directs its common use air carrier users to make gates and other shared facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable. Not all gate positions are designed to accommodate multiple aircraft types. Posted at each gate is a terminal parking apron layout plan and aircraft service chart.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

MFR does not have international passenger processing facilities and has limited abilities to accommodate international deplanements. There are no local Customs and Border Protection facilities in the immediate area. MFR has developed procedures with the local TSA office and the CPB Field office in Portland, Oregon, that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into the sterile area of the terminal building to the extent practicable until CBP officials can respond.

Public Access to the Emergency Contingency Plan

MFR will provide public access to its emergency contingency plan by posting a link on MFR's website: <https://flymfr.com>. Copies can also be obtained by contacting MFR Operations at the contact information noted previously.