

***Rogue Valley International-
Medford Airport***

Tarmac Delay Emergency Contingency Plan

REVISED: June 28, 2022

General

Rogue Valley International-Medford Airport (RVIM) has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012 for the Rogue Valley International-Medford Airport (MFR). Questions regarding this plan can be directed to Brian H. Gebhard, Director of Operations and Maintenance at MFROPS@jacksoncounty.org. RVIM is filing this plan with the Department of Transportation because (1) MFR is a commercial airport or (2) MFR may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, the Rogue Valley International-Medford Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the Airport, and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

The Rogue Valley International-Medford Airport has facility constraints that limit its ability to accommodate diverted flights and/or maintain the Airport's safe operation and strongly encourages aircraft operators to contact the Airport for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include:

- Limited number of aircraft parking positions that will accommodate multiple aircraft types.
- Inability to accommodate, park, or service certain aircraft types at terminal gates. (Commercial Airplane Design Group III and larger with a seating capacity more than 150 passengers are strongly discouraged.)
- Limited airline station personnel and hours of operation.
- Limited hours of local air traffic control facilities (operates 0600 to 2100 local).
- Limited hours of operation and fuel capacity. (Fueling provided by FBO.)
- No international processing facilities. CBP officials must respond from outside the area.

Airport Information

Name of Airport: *Rogue Valley International-Medford Airport (MFR)*

Name and title of person preparing the plan: *Jeanie Stark, Operations Coordinator*

Preparer contact number: *541-776-7228*

Preparer contact e-mail: starkja@jacksoncounty.org

Date of original submission of plan: *June 7, 2012*

Date of update and resubmission: *April 25, 2017*

Date of update and resubmission: *June 28, 2022*

Airport Category: *Non Hub*

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact Airport Operations at 541-776-7228 for assistance during regular business hours, or contact the Airport Fire Department's business line at 541-776-2830 after hours, weekends and holidays.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

RVIM owns and maintains, but does not operate, the following ground service equipment that is available for use by Airline (and in some cases, FBO) personnel at MFR to service their flights:

- Passenger boarding bridges at gates 4 and 5 (accommodates CRJ*; EMB; A319/320; MD80 and B737 aircraft).

**CRJ aircraft cannot use boarding bridge but can be serviced on ground at gate 4*

RVIM does not own or operate any of the mobile ground service equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, RVIM personnel are not trained to assist in the deplanement of passengers using ground support equipment. Upon request, RVIM may provide a list of Airline, FBO or other tenants who may have the necessary equipment and personnel to safely deplane passengers as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number noted previously.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

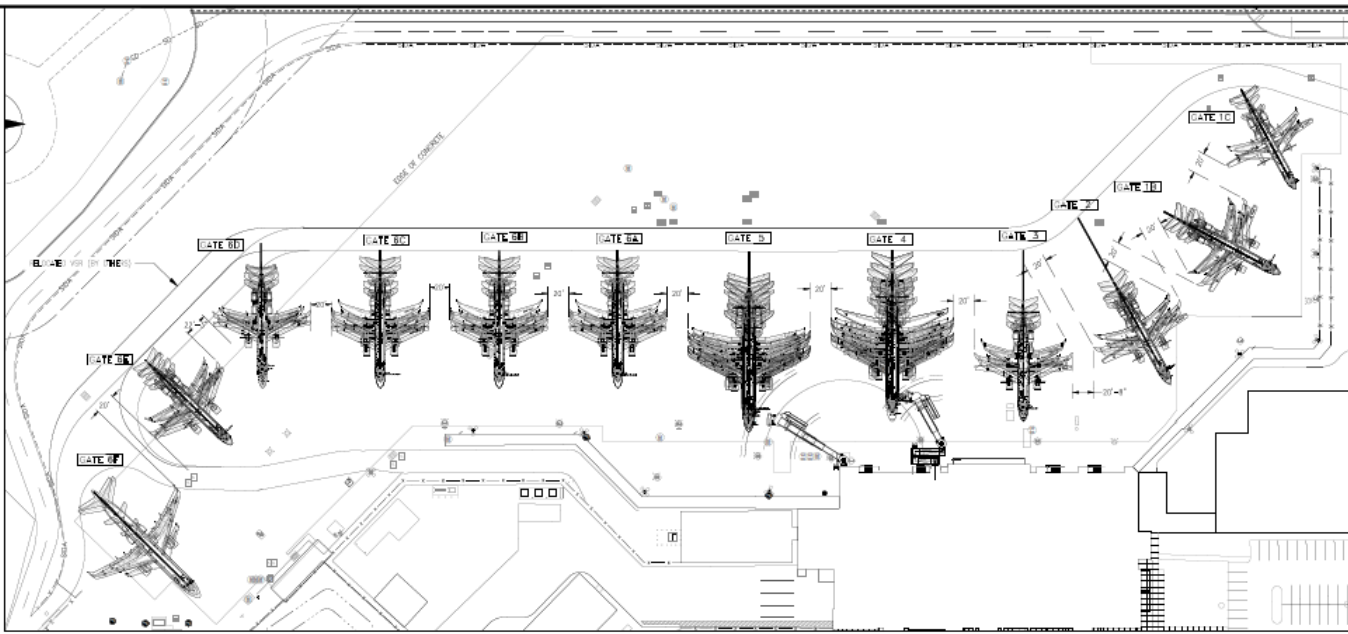
The gates at the Rogue Valley International-Medford Airport are under common use agreements with the air carriers and are controlled by RVIM. RVIM directs its common use air carrier users to make gates and other shared facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable. Not all gate positions are designed to accommodate multiple aircraft types. The attached terminal parking apron layout plan depicts parking locations and the Aircraft Service Chart indicates acceptable aircraft types appropriate for each gate location.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

RVIM does not have international passenger processing facilities and has limited abilities to accommodate international deplanements. There are no local Customs and Border Patrol facilities in the immediate area. We have developed procedures with the local TSA office and the CPB Field office in Portland, Oregon that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into the sterile area of the terminal building to the extent practicable until CBP officials can respond.

Public Access to the Emergency Contingency Plan

RVIM will provide public access to its emergency contingency plan by posting a link on the Airport's website: [Rogue Valley International-Medford Airport \(jacksoncountyor.org\)](http://RogueValleyInternational-MedfordAirport(jacksoncountyor.org)) Copies can also be obtained by contacting Airport Operations at the contact information noted previously.



- GENERAL NOTES:**
- EXISTING CONDITIONS SHOWN WERE PROVIDED TO A/E FOR THE USER'S FIELD SURVEY AND VERIFICATION TO VERIFY SCOPE.
 - EXISTING UTILITIES SHOWN WERE AS A BASIS OF DESIGN. UTILITY AND TOTALS ARE PROVIDED BY CONTRACTOR TO BE VERIFIED.
 - CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LOCAL REGULATORY AGENCIES THROUGH THE DESIGN.
 - SCOPE OF WORK SHALL BE GENERAL IN NATURE AND NOT INTENDED TO BE ALL INCLUSIVE AND FINAL LOCAL REGULATORY AGENCIES SHALL BE PROVIDED ALL NECESSARY INFORMATION IN CONSTRUCTION DOCUMENTS.
 - NO. OF FEET, SF, & POTENTIAL WATER MARKET SCOPE SHALL BE PROVIDED AS AN ADD ALTERNATE TO BE PROVIDED.

- LEGEND:**
- MANHOLE
 - BOLLARD
 - ⊗ HIGH WATT LIGHT
 - GROUND ROD
 - ⊕ ELECTRICAL FEED
 - ⊗ STORM DRAIN 18"
 - ⊗ STORM DRAIN 24"
 - ⊗ CPU ELECTRICAL
 - (N) NEW
 - (E) EXISTING
 - (R) RELOCATED

1 NEW AIRCRAFT PARKING
SCALE: 1" = 50'

AIRCRAFT SERVICE CHART

GATE NO.	01	02	03	04	05	06	07	08	09	10
SWAN	X	X	X	X	X	X	X	X	X	X
EMERALD	X	X	X	X	X	X	X	X	X	X
EMERALD II	X	X	X	X	X	X	X	X	X	X
EMERALD III	X	X	X	X	X	X	X	X	X	X
EMERALD IV	X	X	X	X	X	X	X	X	X	X
EMERALD V	X	X	X	X	X	X	X	X	X	X
EMERALD VI	X	X	X	X	X	X	X	X	X	X
EMERALD VII	X	X	X	X	X	X	X	X	X	X
EMERALD VIII	X	X	X	X	X	X	X	X	X	X
EMERALD IX	X	X	X	X	X	X	X	X	X	X
EMERALD X	X	X	X	X	X	X	X	X	X	X
EMERALD XI	X	X	X	X	X	X	X	X	X	X
EMERALD XII	X	X	X	X	X	X	X	X	X	X
EMERALD XIII	X	X	X	X	X	X	X	X	X	X
EMERALD XIV	X	X	X	X	X	X	X	X	X	X
EMERALD XV	X	X	X	X	X	X	X	X	X	X
EMERALD XVI	X	X	X	X	X	X	X	X	X	X
EMERALD XVII	X	X	X	X	X	X	X	X	X	X
EMERALD XVIII	X	X	X	X	X	X	X	X	X	X
EMERALD XIX	X	X	X	X	X	X	X	X	X	X
EMERALD XX	X	X	X	X	X	X	X	X	X	X
EMERALD XXI	X	X	X	X	X	X	X	X	X	X
EMERALD XXII	X	X	X	X	X	X	X	X	X	X
EMERALD XXIII	X	X	X	X	X	X	X	X	X	X
EMERALD XXIV	X	X	X	X	X	X	X	X	X	X
EMERALD XXV	X	X	X	X	X	X	X	X	X	X
EMERALD XXVI	X	X	X	X	X	X	X	X	X	X
EMERALD XXVII	X	X	X	X	X	X	X	X	X	X
EMERALD XXVIII	X	X	X	X	X	X	X	X	X	X
EMERALD XXIX	X	X	X	X	X	X	X	X	X	X
EMERALD XXX	X	X	X	X	X	X	X	X	X	X

GATE NO.	BOARDING BRIDGE MODEL	WALKWAY OR EXTENSIVE CORRIDOR	STAIRS	ELEVATOR	CONCRETE	ASPHALT	PAVEMENT	LANDSCAPE	UTILITIES
4	100-40-53797 FLOW GATE	NO	NO	NO	NO	NO	NO	NO	NO
5	100-40-53797 FLOW GATE	NO	NO	NO	NO	NO	NO	NO	NO

* OPTIONAL ACCESS OPENED TO CONFIRM

AIRCRAFT SERVICE CHART LEGEND:

- X - AIRCRAFT SERVED BY THIS
- AIRCRAFT NOT SERVED
- - AIRCRAFT SERVED (GROUND LANE)
- (1) - AIRCRAFT DOES NOT NEED PART 77 OBSTRUCTION REQUIREMENT AND SOME AIRCRAFT DO NOT NEED PART 77 OBSTRUCTION REQUIREMENT AIRPORT SHALL BE NOTIFIED IF AIRCRAFT IS PARVED AT THE GATE



DATE:	JULY 2019
DESIGN:	BWW
DRAWN:	BWW
CHECKED:	CAB
REVISION NUMBER:	
SCALE:	1"=50'

REVISIONS:	DATE	APPD.

ROGUE VALLEY INTERNATIONAL - MEDFORD
NEW PASSENGER BOARDING BRIDGE
NEW AIRCRAFT PARKING LAYOUT
AERO SYSTEMS ENGINEERING
AIP NO. 3-41-0037-045/047

PROJECT NUMBER:
118560PREMFR
SHEET NO.
AP-2.0

Rogue Valley International-Medford Airport
Gate-Aircraft Service Chart
(Summer 2020+)

		Gate												
		1A	1B	1C	2	3	4	5	6A	6B	6C	6D	6E	6F
Aircraft	A220-100	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
	A220-300	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
	A319 S	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
	A320 S	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
	A321 S	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
	B717	G(1)	X	X	X	G(3)	BB	BB	G	G	G	G	X	G
	B737-400/500/600	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
	B737-700/800/900 SSW	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
	B737 MAX 7/8/9/10	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
	CRJ-200	G	G	G(1)	G(4)	G	G	BB	G	G	G	G	G	G
	CRJ-700	G	G	G(1)	G(4)	G	G	BB	G	G	G	G	G	G
	CRJ-900	G	G	X	G(4)	G	G	BB	G	G	G	G	G	G
	EMB-120	G(2)	G(2)	G(1)(2)	G(2)(4)	G(2)	G(2)	G(2)	G(2)	G(2)	G(2)	G(2)	G(2)	G
	EMB-170	G	G	G(1)	G(4)	G	BB	BB	G	G	G	G	G	G
	EMB-175 EWT	G	G	G(1)	G(4)	G	BB	BB	G	G	G	G	G	G
	EMB-190	G(1)	G	X	G(4)	G(3)	BB	BB	G	G	G	G	X	G
	EMB-195	G(1)	X	X	G(4)	G(3)	BB	BB	G	G	G	G	X	G
	ERJ-135	G	G	G(1)	G(4)	G	G	BB	G	G	G	G	G	G
	ERJ-145	G	G	G(1)	G(4)	G	G	BB	G	G	G	G	G	G
	MD-81/82/83/88	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G
MD-90	X	X	X	X	G(3)	BB	BB	X	X	X	X	X	G	
Q400	G	G	G(1)	G(4)	G	G	G	G	G	G	G	G	G	

Legend

BB: Aircraft serviced by passenger boarding bridge

G: Aircraft serviced by ground loading

X: Aircraft NOT serviced by gate

(1): Gate not designed for this aircraft (Tail penetrates airspace). NOTAM REQUIRED (Call 541.776.7228 or 541.914.0911 after hours).

(2): Stop bar does NOT exist. Stop aircraft 15 feet short of Q400/EMB-175 stop bar.

(3): Utilize Gate 3A alignment for parking (Gate 2 CLOSED when Gate 3A used).

(4): Gate CLOSED when Gate 3A used.